

~~SECRET~~

25X1A9a

25X1A9a

020

Chief, Management Staff

5 December 1956

Chief, O&M Staff (DD/S Area)

Work Report for Period 29 November 1956 Through 5 December

1. AccomplishmentTarget Date

MS 5-1F, Compt., Study of Program Analysis Staff.

1 December 1956

2. Assignments (Active)

a. MS 5-1E, Compt., Study of Technical Accounting Staff.

1 December 1956

b. MS 6-47, Compt., Study of Use of UV Funds to pay Agency Employees, OTR.

15 December 1956 25X1A9a

c. MS 6-67, Mechanism for Reporting and Control of Personnel (Hq. and Field) and for the Maintenance of firm Controls of Hq. Ceiling.

15 December 1956 25X1A9a

d. MS 6-68, Compt., Review of Work Measurement System.

14 December 1956

3. Assignments (Inactive)

a. MS 5-38, T/O System Analysis, Manpower Control.

1 January 1957

b. MS 5-1D, Compt., Study of the Budget Division.

30 January 1957

c. MS 6-47, Compt., Study of Use of UV Funds to Pay Agency Employees, Components other than OTR.

15 January 1957

d. MS 6-49, OTR, Study of OTR Language and Area Instruction.

15 December 1956

e. MS 6-66, Compt., Music System Proposed for Payroll Branch.

15 January 1957

~~SECRET~~

~~SECRET~~

4. Training

a. Supervised assistance to experienced examiner - 1 hour [REDACTED]

25X1A9a

b. Undoctrination in other M/S components - 1 hour [REDACTED]

25X1A9a

[REDACTED] 25X1A9a

~~SECRET~~